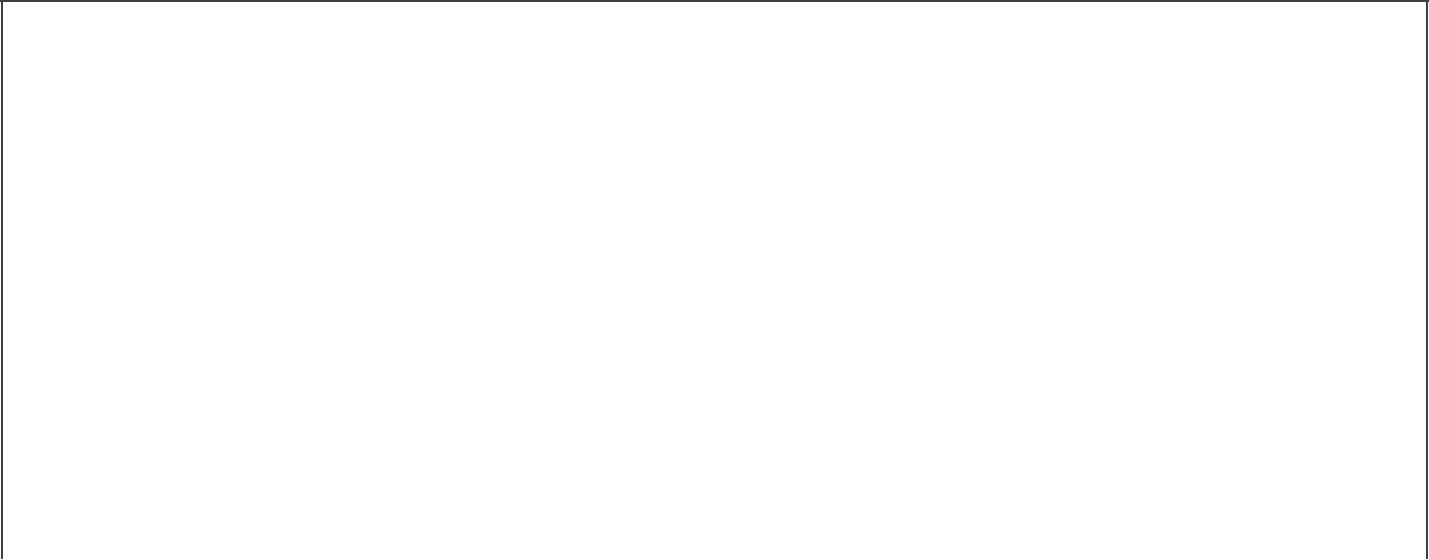
|  |  |  |
| --- | --- | --- |
|  | AUT R&D Project 2019 |  |
| **Meeting Information** | Meeting Minutes |  |
|  |  |
|  |  |  |
| Meeting Title (Times): | Twenty fourth meeting (24th) |  |
|  |  |  |
| Date of Meeting: | 19 April 2019 |  |
|  |  |  |
| Venue: | Sainan 304 |  |
|  |  |  |
| Minutes Prepared By: | Congyu Cai |  |
|  |  |  |



1. **Purpose of Meeting**
   * Check process of this project
   * Check the network connection of the project
   * Check the documents for R&D project



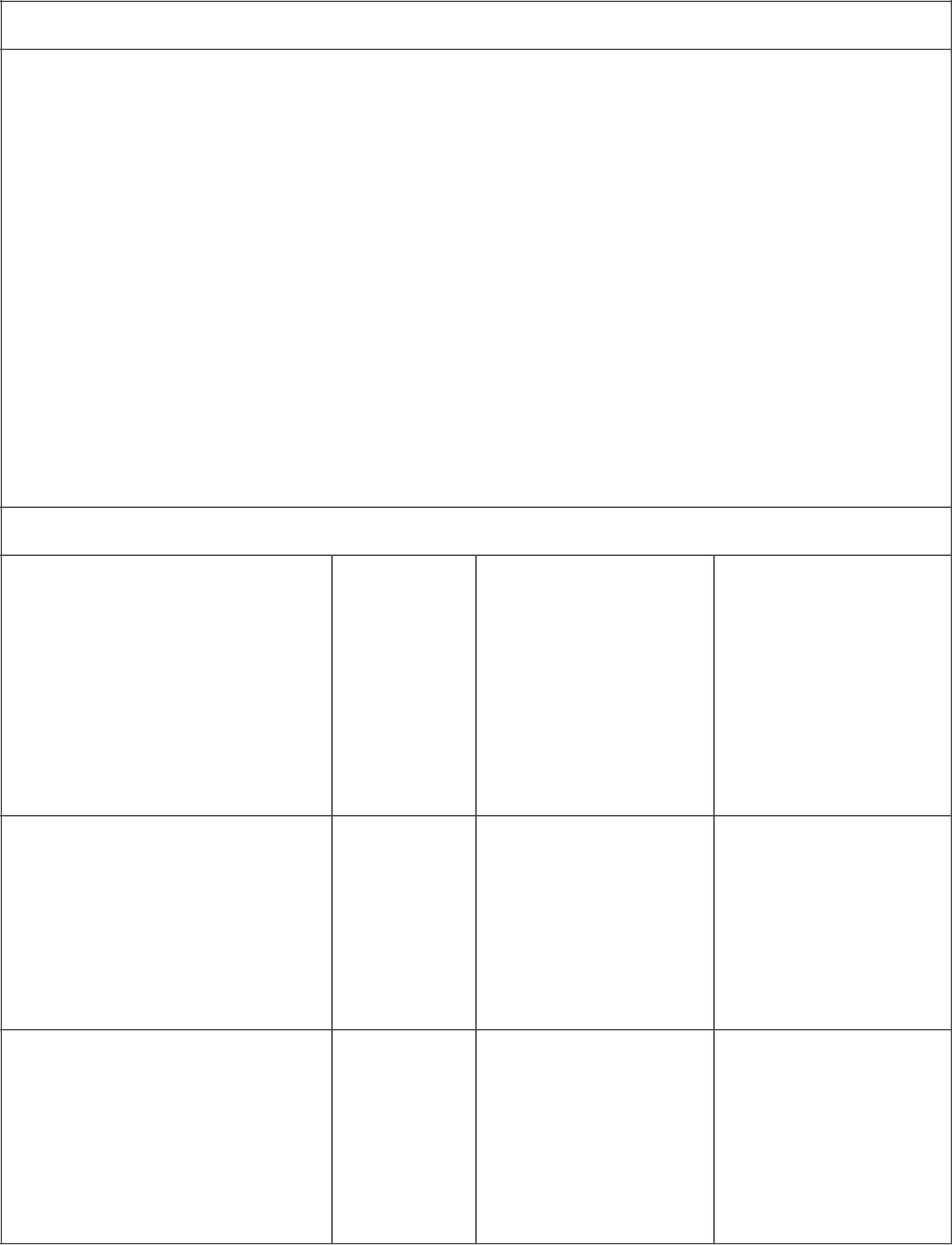
**2. Attendance at Meeting**

|  |  |
| --- | --- |
| **Name** | **Roles** |
|  |  |
| Huijuan Lu | Instructor |
|  |  |
| Minchao Ye | Instructor |
|  |  |
| Congyu Cai | Researcher/Software Developer |
|  |  |
| Zhangyi Shen | Researcher/Software Developer |
|  |  |
| Ren Bin | Researcher/Software Developer |
|  |  |
| Ying He | Researcher/Software Developer |
|  |  |

*Page !1 of !3*

AUT R&D Project 2019

Meeting Minutes



1. **Meeting Notes, Decisions, Issues**
   * **Check process of this project**
   * Talking about the rest of functions that we have not done.
   * Discuss the whole functions we have done and how to improve the design.
   * **Check the network connection of the project**
   * We cannot connect to the same remote database, because the IP address is changing.
   * We discuss the situation, and find out maybe we can connect the same hotspot by using USB cable
   * Before next meeting, we should finish all the connection problems.
   * **Check the documents for R&D project**
   * The individual documents are checked by Instructors.
2. **Action Items**

|  |  |  |  |
| --- | --- | --- | --- |
| Action | Assigned to | Due Date | Status |
|  |  |  |  |
| -Review the individual | Congyu Cai | 26 April 2019 |  |
| documents |  |  |  |
| -Finishing connecting among |  |  |  |
| android and web server |  |  |  |

|  |  |  |
| --- | --- | --- |
| -Review the individual | Zhangyi | 26 April 2019 |
| documents | Shen |  |
| -Finishing connecting among |  |  |
| android and web server |  |  |

|  |  |  |
| --- | --- | --- |
| -Review the individual | Bin Ren | 26 April 2019 |
| documents |  |  |
| -Finishing connecting among |  |  |
| android and web server |  |  |

*Page !2 of !3*

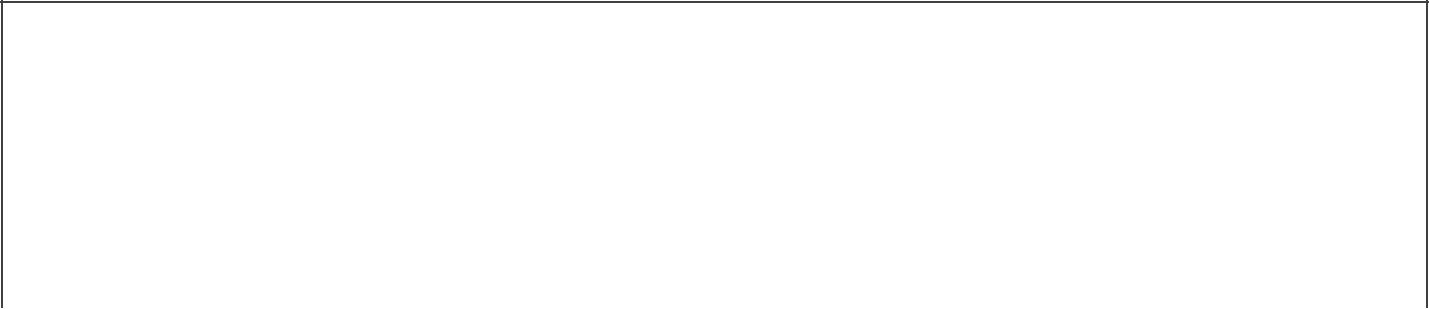
AUT R&D Project 2019

Meeting Minutes



**3. Meeting Notes, Decisions, Issues**

|  |  |  |  |
| --- | --- | --- | --- |
| -Review the individual | Ying He | 26 April 2019 |  |
| documents |  |  |  |
| -Finishing connecting among |  |  |  |
| android and web server |  |  |  |
|  |  |  |  |



**5. Next Meeting**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Target Date:* | *Next week* | *Time:* | 26 April | *Location:* | Sainan 304 |
|  |  |  | 2019 |  |  |
|  |  |  |  |  |  |
| *Objectives:* | Communicate with Ms.Lu and Mr.Ye about the connection and | | | | |
|  | documents. |  |  |  |  |
|  |  |  |  |  |  |

*Page !3 of !3*